



Detached Accessory Building/Structure Application

Single Family, Two Family, Agricultural & Upland Conservancy Districts

Building Inspection Department

9915 39th Avenue

Pleasant Prairie, WI 53158

Phone: 262.694.9304

Email: buildinginspection@pleasantprairiewi.gov

Community Development Department

9915 39th Avenue

Pleasant Prairie, WI 53158

Phone: 262.925.6726

Email: communitydevelopment@pleasantprairiewi.gov

GENERAL INFORMATION

Address	Subdivision	Tax Parcel Number	
Project Description/Scope of Work			
Structure Area (sq. ft.)		Height of Detached Structure (ft.)	
Siding Material, if applicable			
The siding shall extend to the top of foundation and be within 6 inches above the final grade.			
Roofing Material			
Height of Existing House (ft.)		Setback from the House (ft.)	
Is the property served by an on-site septic system? If yes, then show location and setback to the building on the site plan.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Is the property served by an on-site well? If yes, then show location and setback to the building on the site plan.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Are you proposing to expand your existing driveway or adding a new driveway? If yes, a Driveway/Culvert Application shall be submitted.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Will your project have electrical work? If yes, a Residential Electrical Application shall be submitted.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Will your project include HVAC work? If yes, a Residential HVAC Application shall be submitted.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Will your project include any plumbing work? If yes, a Residential Plumbing Application shall be submitted.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
In addition to backfilling within 10-feet of the detached building will any of the excavated material be left on site? If yes, show and describe the placement of the material on the site plan.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Will any of the excavated material be hauled off site? If the fill site is located within the Village of Pleasant Prairie note the location on the plan. A separate Erosion Control Permit may be required for that location.		<input type="checkbox"/>	Yes <input type="checkbox"/> No
Estimated Construction Cost		Estimated Completion Date	

CONTRACTORS

Dwelling Contractor	Name and Address (City, State & ZIP)	
		License #
		Phone
		Email
Dwelling Contractor Qualifier	Name and Address (City, State & ZIP)	
		License #
		Phone
		Email

MINIMUM SUBMITTALS See Detached Accessory Building/Structure Requirements

<input type="checkbox"/>	Plat of Survey or Site Plan if no survey is available, that shows the location of existing and proposed structures, any easements on the property and all required setbacks. <i>A plat of survey may be available to download from the Kenosha County Interactive Mapping site.</i>		
<input type="checkbox"/>	Construction Plans	<input type="checkbox"/>	Property Owner Cautionary Statement, required if property owner is acting as their own Contractor
<input type="checkbox"/>	Driveway/Culvert Application, if applicable	<input type="checkbox"/>	Residential Electrical/Plumbing/HVAC Applications, if applicable
<input type="checkbox"/>	Written Approval from Architectural Control Committee, if applicable		

The Village may require additional information to be submitted to ensure that all Village requirements are being met. The Applicant will be contacted, if additional information is required to be submitted.

PERMIT REVIEW AND ISSUANCE OF PERMIT

- Permits may require up to 10 business days to process. If during the Village's review of the application, information is missing or additional information is required, then permit will be put on hold until the information is received and the 10-day review period will start again. The Applicant will be contacted when the permit is ready to be issued with total permit fees due and permit conditions. It is the responsibility of the applicant to provide a copy of the permit conditions to the contractor/owner.
- Before digging call Diggers Hotline at 1-800-982-0299 to have all underground utilities marked.

INSPECTIONS

All required inspections shall be scheduled at least 2 business days in advance by calling 262.694.9304 with the permit number.

REQUIRED SIGNATURE

By submitting this application, I certify that all of the information and attachments submitted are true and correct to the best of my knowledge. I understand that for any work started or completed without proper permits, a triple fee will be charged. I agree that all of the work will be done in accordance with all applicable Village, County, State and Federal codes, ordinance requirements and permit conditions. I also agree to allow the inspection of the premises by the Village's Inspectors during regular business hours.

PROPERTY OWNER

Print Name

Mailing Address

City/State/ZIP

Phone

Email

APPLICANTS SIGNATURE: The applicant, either the property owner or the contractor, is responsible to obtain the permit, schedule inspections and ensure compliance with all permit conditions.

Signature

Check one

Date

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Contractor



Property Owner Cautionary Statement

Building Department
9915 39th Avenue
Pleasant Prairie, WI 53158
Phone: 262.694.9304
Email: buildinginspection@pleasantprairiewi.gov

CAUTIONARY STATEMENT EXCEPTIONS

A cautionary statement is not required for projects to be completed by the property owner related to the installations of a swimming pool, hot tub, pergola, driveway or fence.

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

Section 101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

- (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
- (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

WETLANDS NOTICE TO PERMIT APPLICANTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE OF SOIL

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management standards, and will comply with those standards.

OWNER'S SIGNATURE

Signature		Date
Print Name	Tax Parcel Number	
Property Address		



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Garages, carports, sheds, pergolas, gazebos detached accessory buildings/structures located in any Agricultural, Single Family Districts, Two Family or Upland Conservancy Districts.

Silos and storage bins or other farm related accessory buildings/structures located in any Agricultural District.

Pursuant to Article XIII of Chapter 420 of the Village Municipal Code no person shall construct, repair, replace, install, enlarge, or alter any detached accessory building/structure, unless a valid permit has first been issued pursuant to the following requirements. ***Buildings/structures constructed of canvas, plastic or other similar materials are prohibited.*** In addition, no structures are allowed to be located within the 100-year floodplain.

See ***attached*** Illustration 4A and 4B related to street yard, side street yard, rear street yard, side yard and rear yard locations.

If you unsure of the zoning classification of your property, contact the Community Development Department at 262.925.6717.

Structures/buildings 150 square feet or less in area (first floor area) in any Agricultural District (A-2, A-3 and AGO); Single Family Residential District (R-1, R-2, R-3, R-4, R-4.5, R-5, R-6, R-7 and R-12); or Two Family Residential District (R-8) or Upland Conservancy District (C-2)

- Shall be located in a side yard, rear yard or rear street yard and not located within any easements that may be on the property.
- Shall be a minimum of 10 feet from a principal structure, unless the structure is a pergola without solid roof structure then no setback to the principal structure is required.
- Shall be a minimum of 5 feet from any accessory structure less than 1,000 sq. ft., 10 feet from any accessory structure between 1,000 and 2,000 sq. ft. and 25 feet from any accessory structure greater than 2000 sq. ft.
- Shall be a minimum of 3 feet from any side or rear lot line; provided it is not located within and easements.
- Shall be a minimum of 5 feet from any rear street lot line adjacent to a Village right-of-way and a minimum of 15 feet from any rear street lot line adjacent to a county or state right-of-way.
- Shall be a minimum of 25 feet from the ordinary high-water mark of a navigable waterway or from any wetlands on the property.
- Shall not exceed 15 feet in height as measured from the grade at the base of the structure to the highest roof ridge; provided that the building/structure is not higher than the principal structure on the property.
- Shall not exceed the first floor square foot area of the principal structure (excluding an attached garage or deck).
- Shall not be used for human habitation or animal shelter, except in the A-2, A-3 and AGO Districts, where the building/structure may be used for an animal shelter for animals which are allowed in the agricultural district.

Structures/buildings 151 and 600 square feet (first floor area) in any Agricultural District (A-2, A-3 and AGO); Single Family Residential District (R-1, R-2, R-3, R-4, R-4.5, R-5, R-6 and R-12); or Two Family Residential District (R-8) or Upland Conservancy District (C-2)

- Shall be located in a side yard, rear yard or rear street yard and not located within any easements that may be on the property.
- Shall be a minimum of 10 feet from a principal structure, unless the structure is a pergola without solid roof structure then no setback to the principal structure is required.
- Shall be a minimum of 5 feet from any accessory structure less than 1,000 sq. ft., 10 feet from any accessory structure between 1,000 and 2,000 sq. ft. and 25 feet from any accessory structure greater than 2000 sq. ft.
- Shall be a minimum of 5 feet from any side or rear lot line; provided it is not located within and easements.
- Shall be a minimum of 10 feet from any rear street lot line adjacent to a Village right-of-way and a minimum of 20 feet from any rear street lot line adjacent to a county or state right-of-way.
- Shall be set back a minimum of 25 feet from the ordinary high-water mark of a navigable waterway or any wetlands on said property.
- Shall not exceed 15 feet in height as measured from the grade at the base of the structure to the highest roof ridge; provided that the building/structure is not higher than the principal structure on the property.

- Shall not exceed the first floor square foot area of the principal structure (excluding an attached garage or deck).
- Shall not be used for human habitation or animal shelter, except in the A-2, A-3 and AGO Districts, where the building/structure may be used for an animal shelter for animals that are allowed in the agricultural district.

Structures/buildings 601 and 1,000 square feet (first floor area) in any Agricultural District (A-2, A-3 and, AGO); Single Family Residential District (R-1, R-2, R-3, R-4, R-4.5, R-5, R-6 and R-12); or Two Family Residential District (R-8) or Upland Conservancy District (C-2):

- Shall be located in a side yard, rear yard or rear street yard and not located within any easements that may be on the property.
- Shall be a minimum of 10 feet from a principal structure, unless the structure is a pergola without solid roof structure then no setback to the principal structure is required.
- Shall be a minimum of 5 feet from any accessory structure less than 1,000 sq. ft., 10 feet from any accessory structure between 1,000 and 2,000 sq. ft. and 25 feet from any accessory structure greater than 2000 sq. ft.
- Shall be a minimum of 10 feet from any side or rear lot line; provided it is not located within and easements.
- Shall be a minimum of 20 feet from any rear street lot line adjacent to a Village right-of-way and a minimum of 40 feet from any rear street lot line adjacent to a county or state right-of-way.
- Shall be set back a minimum of 25 feet from the ordinary high-water mark of a navigable waterway or from any wetlands on said property.
- Shall not exceed 20 feet in height as measured from the grade at the base of the structure to the highest roof ridge; provided that the building/structure is not higher than the principal structure on the property; except as provided below:
 - If located in an A-3 District and the lot is a minimum of 5 acres, then the structure shall not exceed 50 feet in height.
 - If located in an A-2 or AGO District and the lot is a minimum of 5 acres, then the structure shall not exceed 50 feet in height.
 - If located in an A-2 or AGO District and the lot is greater than 10 acres then the building/structure shall not exceed 100 feet in height.
- Shall not exceed the first floor square foot area of the principal structure (excluding an attached garage or deck); except if located in an A-2, A-3 or AGO District.
- Shall not be used for human habitation or animal shelter, except in the A-2, A-3 and AGO Districts where the building/structure may be used for an animal shelter for the animals that are allowed in the agricultural district.

Structures/buildings 1,001 and 1,500 square feet (first floor area) in any Agricultural District (A-2, A-3 and AGO); Single Family Residential District (R-1, R-2, R-3, R-4, R-4.5 and R-12 or Upland Conservancy District (C-2)

- The lot shall be a minimum of 20,000 square feet.
- Shall only be located in a side yard or rear yard, except if located within an A-2 or AGO District, then the structure shall meet the minimum street setbacks required in the underlying zoning District.
- Shall be a minimum of 15 feet from a principal structure.
- Shall be a minimum of 10 feet from any other accessory structure that is less than 2,000 square feet in size; and 25 feet from any other accessory structure that is greater than 2,000 square feet in size.
- Shall be a minimum of 15 feet from any side or rear lot line; provided it is not located within and easements.
- Shall be located a minimum of 25 feet from the ordinary high-water mark of a navigable waterway, except a minimum of a 50 setback from the ordinary high-water mark of Lake Michigan.
- Shall be located a minimum of 25 feet from wetlands on said property.
- Shall not be located within any easements.
- Shall not exceed 20 feet in height as measured from the grade at the base of the structure to the highest roof ridge; provided that the building/structure is not higher than the principal structure on the property; except as provided below:
 - If located in an A-3 District and the lot is a minimum of 5 acres, then the structure shall not exceed 50 feet in height.
 - If located in an A-2 or AGO District and the lot is a minimum of 5 acres, then the structure shall not exceed 50 feet in height.
 - If located in an A-2 or AGO District and the lot is greater than 10 acres then the building/structure shall not exceed 100 feet in height.

- Shall not exceed the first floor square foot area of the principal structure (excluding an attached garage or deck); except if located in an A-2, A-3 or AGO District.
- Shall not be used for human habitation or animal shelter, except in the A-2, A-3 and AGO Districts, where the building/structure may be used for an animal shelter for animals which are only allowed in the agricultural district.

Structures/buildings 1,501 and 2,000 square feet (first floor area) in any Agricultural District (A-2, A-3 and AGO); Single Family Residential District (R-1, R-2, R-3, R-4 and R-12 or Upland Conservancy District (C-2)

- The lot shall be a minimum of 2 acres (87,120 square feet).
- Shall only be located in a side yard or rear yard, except if located within an A-2 or AGO District, then the structure shall meet the minimum street setbacks required in the underlying zoning District.
- Shall be a minimum of 15 feet from a principal structure.
- Shall be a minimum of 10 feet from any other accessory structure that is less than 2,000 square feet in size; and 25 feet from any other accessory structure that is greater than 2,000 square feet in size.
- Shall be a minimum of 25 feet from any side or rear lot line; provided it is not located within and easements.
- Shall be located a minimum of 25 feet from the ordinary high-water mark of a navigable waterway, except a minimum of a 50 setback from the ordinary high-water mark of Lake Michigan.
- Shall be located a minimum of 25 feet from wetlands on said property.
- Shall not be located within any easements.
- Shall not exceed 20 feet in height as measured from the grade at the base of the structure to the highest roof ridge; provided that the building/structure is not higher than the principal structure on the property; except as provided below:
 - If located in an A-3 District and the lot is a minimum of 5 acres, then the structure shall not exceed 50 feet in height.
 - If located in an A-2 or AGO District and the lot is a minimum of 5 acres, then the structure shall not exceed 75 feet in height.
 - If located in an A-2 or AGO District and the lot is greater than 10 acres then the building/structure shall not exceed 100 feet in height.
- Shall not exceed the first floor square foot area of the principal structure (excluding an attached garage or deck); except in located in an A-2, A-3 or AGO District.
- Shall not be used for human habitation or animal shelter, except in the A-2, A-3 and AGO Districts, where the building/structure may be used for an animal shelter for animals allowed in the agricultural district.

Structures/buildings 2,000 and 5,000 square feet (first floor area) in any Agricultural District (A-2, A-3, AGO)

- The lot shall be a minimum of 5 acres (217,800 square feet).
- Shall only be located in a side yard or rear yard, except if located within an A-2 or AGO District then the structure shall meet the minimum street setbacks required in the underlying zoning district.
- Shall be a minimum of 20 feet from a principal structure and a minimum of 25 feet from any accessory structure.
- Shall be a minimum of 25 feet from any side lot line and a minimum of 50 feet from any rear lot line; provided it is not located within and easements.
- Shall be located a minimum of 25 feet from the ordinary high-water mark of a navigable waterway, except a minimum of a 50 feet from the ordinary high-water mark of Lake Michigan.
- Shall be located a minimum of 25 feet from wetlands on said property.
- Shall not be located within any easements.
- Shall not exceed 50 feet in height in the A-3 District or 100 feet in the A-2 or AGO District.
- Shall not be used for human habitation, but may be used as an animal shelter for animals that are allowed in the agricultural district.

Structures/buildings 5,001 square feet or larger (first floor area) in any Agricultural District (A-2, AGO)

- The lot shall be a minimum of 10 acres (435,600 square feet).
- Shall meet the minimum street setbacks required in the underlying zoning district.
- Shall be a minimum of 25 feet from any side lot line and a minimum of 50 feet from the rear lot line; provided it is not located within and easements.

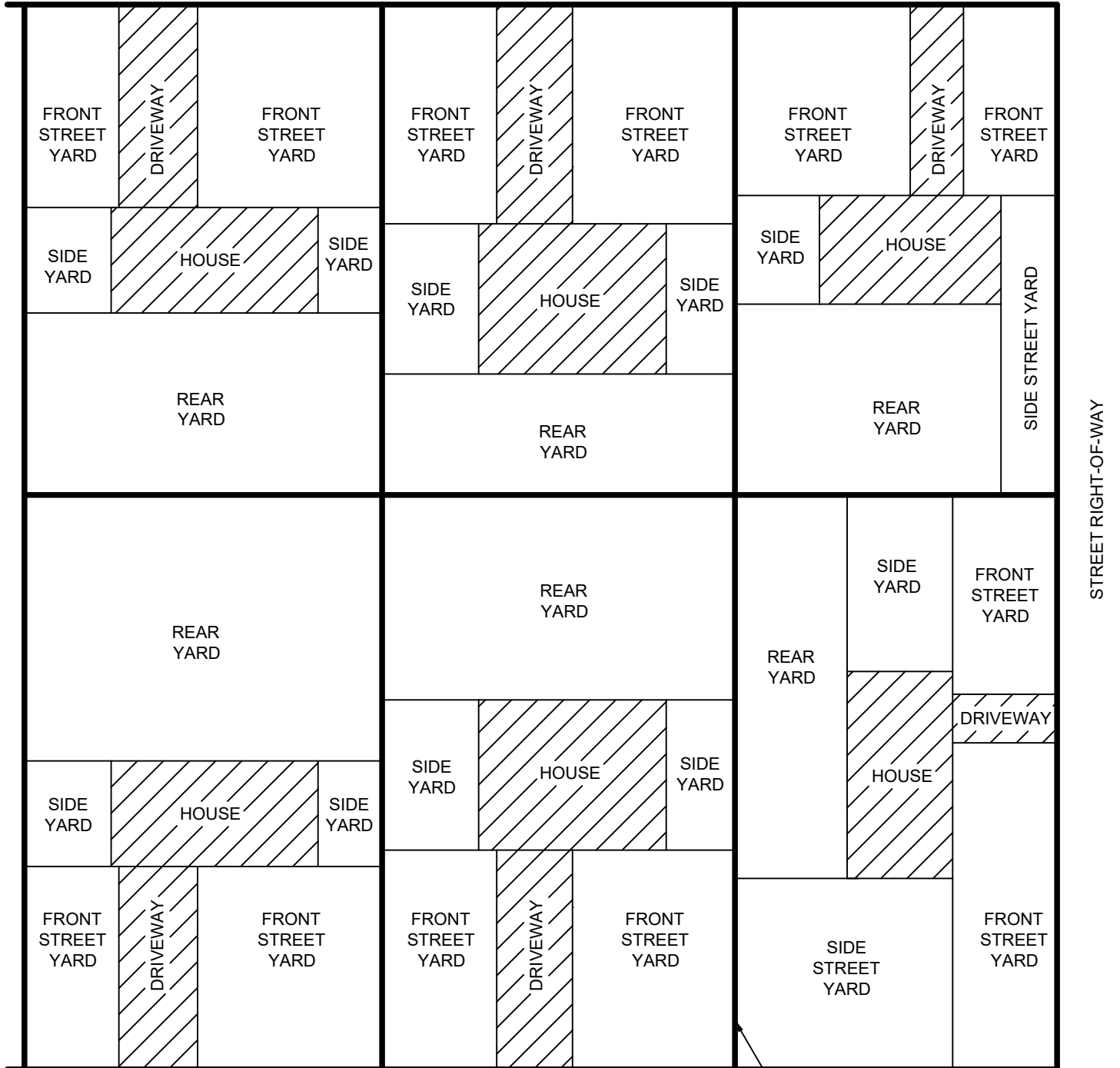
- Shall be located a minimum of 25 feet from the ordinary high-water mark of a navigable waterway, except a minimum of 50 feet from the ordinary high-water mark of Lake Michigan.
- Shall be located a minimum of 25 feet from wetlands on the property.
- Shall not be located within any easements.
- Shall not exceed 100 feet in height.
- Shall not be used for human habitation, but may be used as an animal shelter for animals that are allowed in the agricultural district.

SILOS AND GRAIN/STORAGE BINS IN AGRICULTURAL DISTRICTS

- Height shall not exceed 100 feet
- Setbacks:
 - Street setback: minimum of 65 feet from arterial streets or highways and a minimum of 40 feet from nonarterial streets or private roads.
 - Shore setback: 50 feet minimum adjacent to Lake Michigan, 35 feet minimum adjacent to all other navigable waterways.
 - Side setback: 25 feet minimum.
 - Rear setback: 50 feet minimum.
 - Wetland setback: 25 feet minimum.

ILLUSTRATION 4-A

STREET RIGHT-OF-WAY

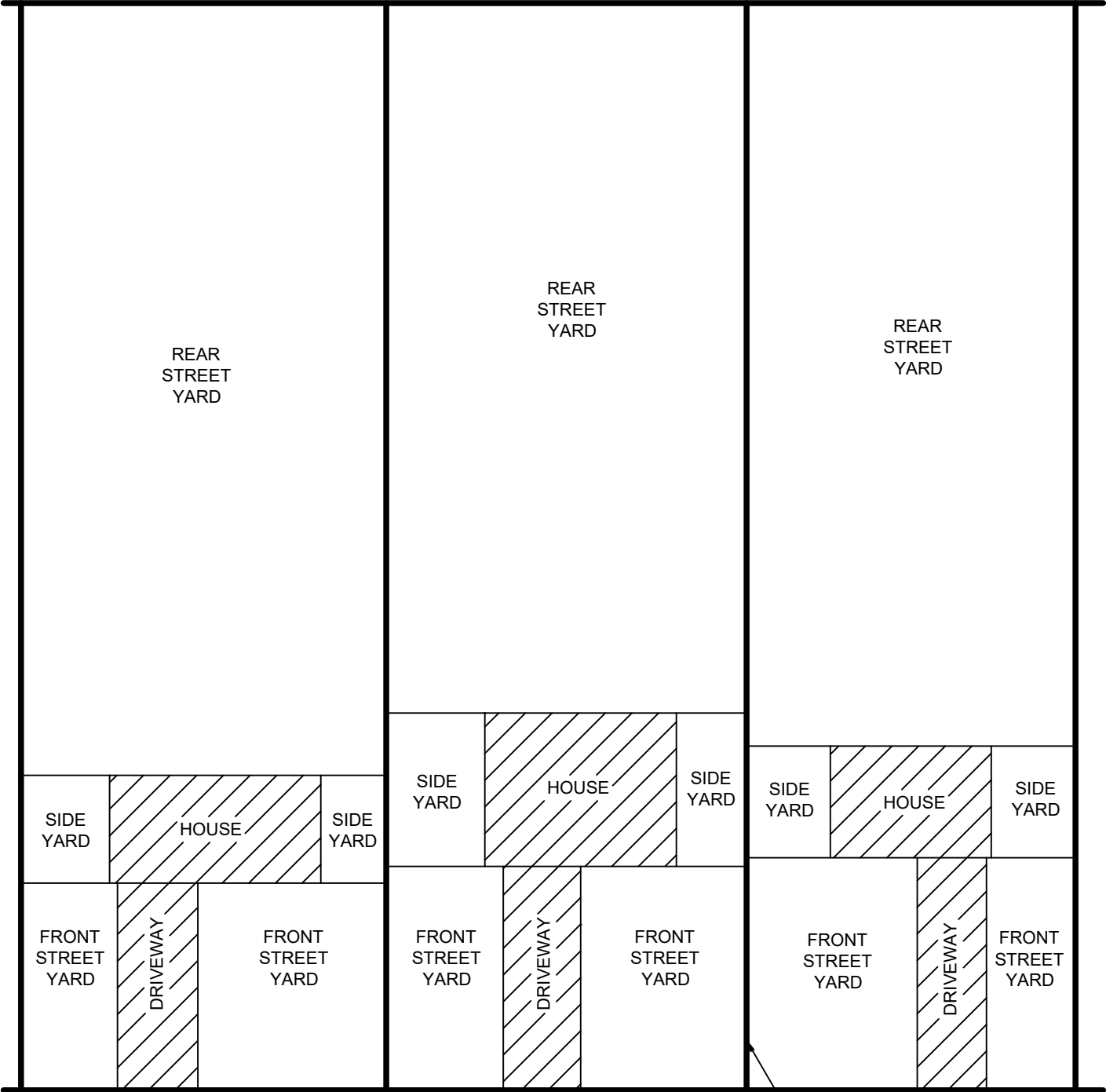


STREET RIGHT-OF-WAY

PROPERTY LINES
(TYP)

ILLUSTRATION 4-B

STREET RIGHT-OF-WAY

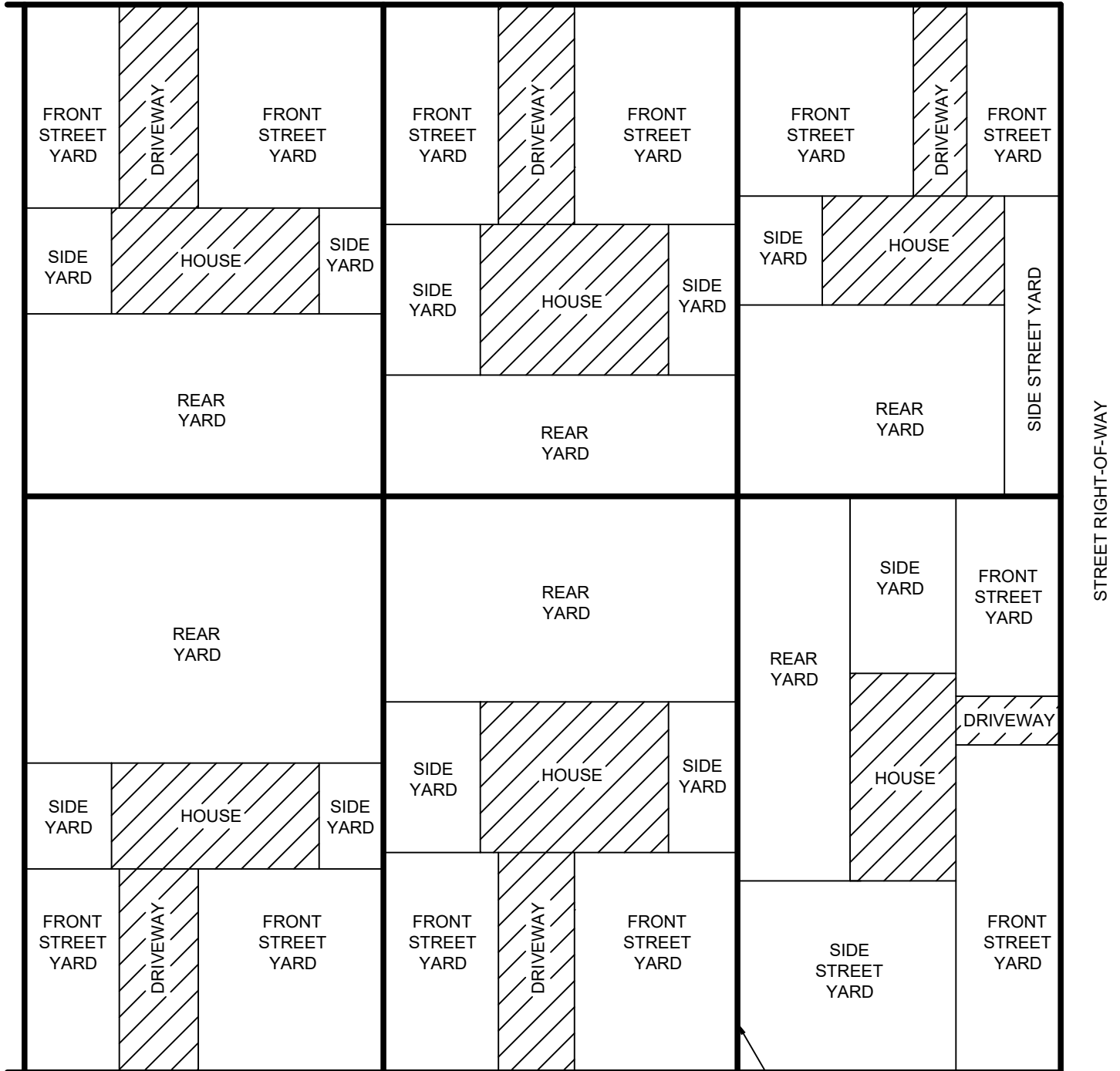


STREET RIGHT-OF-WAY

PROPERTY LINES
(TYP)

ILLUSTRATION 4-A

STREET RIGHT-OF-WAY

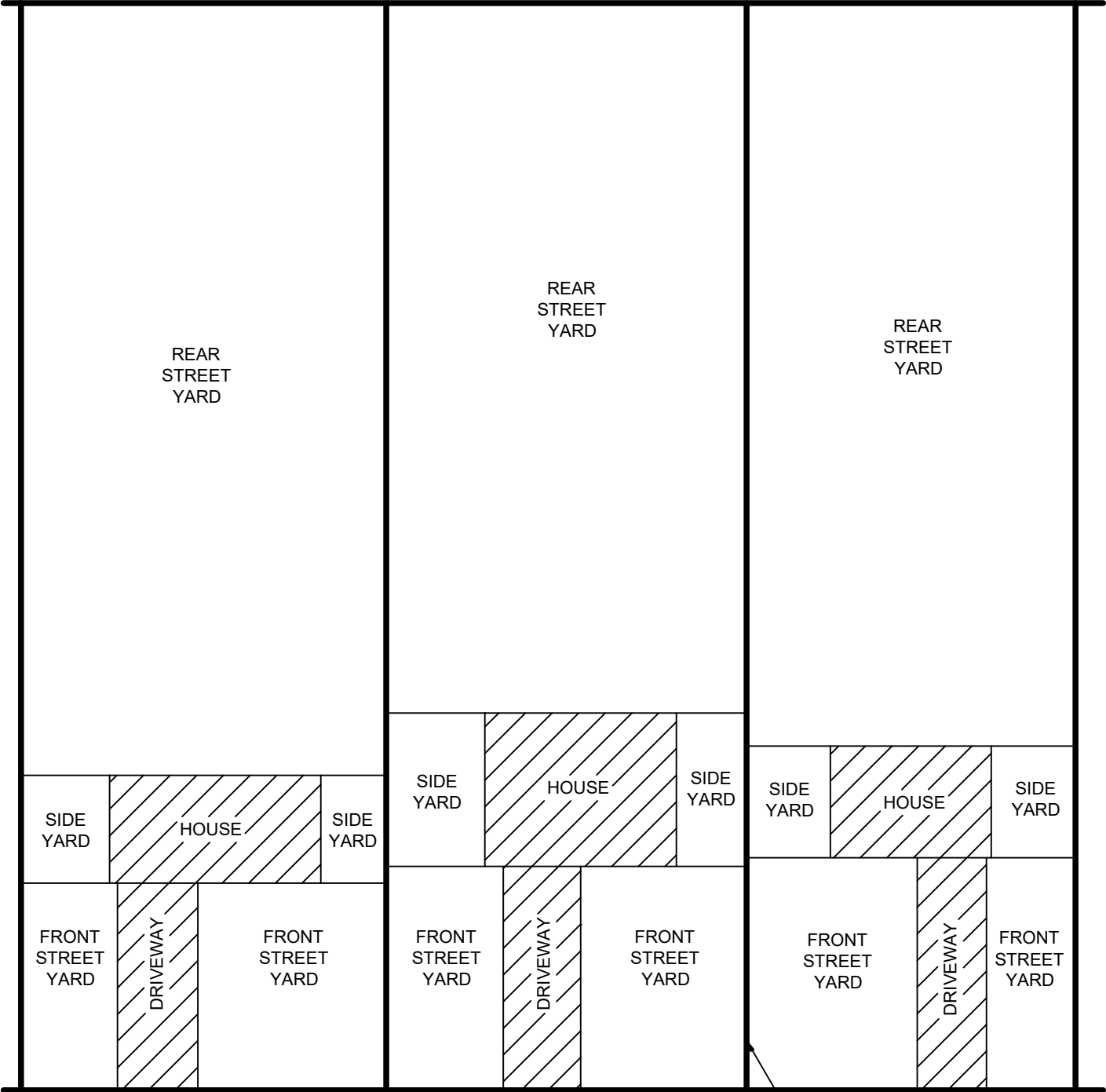


STREET RIGHT-OF-WAY

PROPERTY LINES
(TYP)

ILLUSTRATION 4-B

STREET RIGHT-OF-WAY



STREET RIGHT-OF-WAY

PROPERTY LINES
(TYP)